California Virtual Campus - Online Education Initiative Consortium Meeting
Friday, May 10, 2019, 10:00am – 3:00pm
California Community Colleges Chancellor's Office

ATTENDEES

Wendy Bass, Andrea Hanstein, Maria Fernandez, Erin Larson, Marvin Gabut, Nancy Golz, Jory Hadsell, Anne Kingsley, Eric Hanson, Marilyn Harvey, Kate Jordahl, Kandace Knudson, Brett Myhren, Bob Nash, Rebecca Pang, Bonnie Peters, Carol Reitan, Carol Hobson, Christina Lee, Jodie Steeley, Brandon Gainer, Lene Whitley-Putz, Meridith Randall, Cherylee Kushida, Logan Murray, Greg Bormann, Teresa Ishigaki, Brian Weston, Betsy Allen, Tim Botengan, Sean Davis, Meghan Chen, Eric Ichon, Marissa Jackson, Richard Robison, Rachel Mayo, Xochitl Tirado, Michelle Pacansky-Brock, Justin Schultz, Russell Grant, Nicole Avina, Grant Linsell, Marsha Reske, Joanna Miller, Leslie Reeves, Jasmine Phillips, Jena Trench, Deb Barker-Garcia, Jay Field

Online: Sharon Oxford, Tracy Stuntz, Susan Harlan, Stacey Carrasco, Scott James, Naomi Caietti, Sarah Phinney, Michael Kilivris, Margaret Worsley, Jon Stocker, Helen Graves, Crystle Martin, Cheryl Chapman, Carrie Monlux, Anasheh Gharabighi, Rebecca Montes, Rawan Shaban-Johnson, Sharon O, Ken Cooper, Dipali Buch, Eric Wilson, Julie Brown, Scott Vigallon

I.   APPROVAL OF AGENDA & MINUTES
Wendy asked for a motion to approve the agenda, the motion was made by Eric and seconded by Meghan. A motion to approve the previous meeting minutes was made by Eric and seconded with no opposition.

II.   OEI UPDATE
Jory Hadsell gave a brief update on the May budget revise which includes no planned funding changes for CVC-OEI. The Executive Team met at a retreat last week to plan for 2019-20, strategic themes included access, quality, completion, equity, and leadership. Jory shared the latest website statistics, Canvas usage numbers, and ecosystem adoption data. There will be a continued focus in the coming year on maximizing investment and impact for students. Last year's work plan had 14 project clusters, that list has been condensed into five categories going forward including CVC Exchange, Online Ecosystem, Program and Course Quality, Leadership in Online Education, and Operations. Other notable items include additional Phase I & II implementations for CVC Exchange, improving the Online CTE Pathways grants, adjusted timing for consortium expansion, continued focus on Equity Cohort, student engagement tools and resources, and the addition of Compton CCD as the 57th Consortium College.
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Justin Schultz introduced Donna Miranda, a new program coordinator, and gave an update on grant status. There were 89 applications submitted by the May 1st deadline. Grant peer review and rubric scoring will continue throughout May. CVC leadership and CCCCO grant monitors will also review each application, and the authorization period begins July 1.

III.   FINISH FASTER - CVC EXCHANGE UPDATE

Summer Finish Faster Online

Andrea Hanstein shared that as of April 30, 3,929 completed applications had been received, and 606 were applications completed during the month of April with no paid marketing. More UC students are applying and CVC-OEI will again partner with CSU Online for summer featuring all 114 CCCs who choose to participate. Joint marketing efforts are underway for digital advertising and co-branded materials.

Phase II implementation

Jay Field introduced Flora Kelly from Unicon who will serve as a project manager to assist with multiple implementations. He gave an update on cross-enrollment and ExCel product V1.0. Sprint cycles are currently underway to implement developments and improvements. Some of the improvements include things like keyword search, CCCID lookup, available sections filter, class schedule by term, multiple term registration, and CSV validation. As a result of work done with POC colleges. there is now onboarding framework, technical and functional API documentation, and system and configuration documentation available. Moving forward the plan is to add FFO at ten new schools at a time and to continue with Excel integration with five schools at a time. Jory discussed prioritization for Phase I implementation, there were group questions around the functionality of Finish Faster including searches, badging, and sort order.

IV.   MANAGEMENT TEAM UPDATES

Ecosystem

Kate Jordahl provided an update on ecosystem tools. CVC-OEI's tutoring and proctoring contracts are up for renewal on July 1, The RFPs are already in process with results scheduled to be announced in June. Contracts for online readiness and counseling will continue, and RFP committees will be formed this year in preparation for July 2020. Effective June 30, Notebowl, used for student engagement, and the plagiarism/originality support tool will end, although colleges can still choose to use and subscribe to both.

Certificate Update Information

Bob Nash shared that the CVC online certificates webpage is now live and includes transcriptable certificates which have been filed with the CCCCO. Colleges are encouraged to submit any certificates that offer a fully online path to completion.

Marilyn Harvey shared the findings of 33 equity cohort colleges that participated in the Online Student Equity Work Group. The group studied the equity, distance education, and integrated support plans, and their recommendations are now available for review. Bonnie Peters reiterated the need to view these things from the student experience, not just from a classroom perspective.

V.   KAHOOTS QUIZ ON CVC-OEI

Joanna Miller conducted a group quiz to demonstrate Kahoots.

VI.   POCR UPDATE

Autumn Bell shared information about the @ONE newsletter and encouraged the group to signup to receive the latest updates. She also discussed Course Design Academy, POCR review, and peer online course review at local campuses. Autumn stressed the importance of good communication with faculty and shared guidelines to allow for a successful experience and maximum faculty engagement. Consortium colleges can now apply to become a Certified POCR Campus.

Michelle Pacansky-Brock shared the updated website and reminded the group about the free online conferences framed as a part of equity. Can-Innovate had great success last year and is scheduled again for October 25th, viewing room sign-up was encouraged. Michelle also introduced byte-sized Canvas, a series of short courses, and announced that requests are now being solicited for new course ideas.

Bonnie gave an update on student experience and the expected launch of online health and wellness modules within Canvas at the end of this month. They have worked with the CCCCO team on marketing and with college wellness centers to bring awareness to campuses. Students have also participated in focus groups. The design is meant to resemble a newspaper with interactivity and is available 24/7 with direct links and up to date informational resources. Usage data will be collected. Colleges interested in using Cranium Cafe in areas other than counseling are asked to contact Jessica Hurtado. Student Experience is now working with MiraCosta on an Online Student Services Hub which will be embedded within the Canvas navigation. Once this hub has been launched, it will be available for other Consortium colleges to leverage.

VII.   DE DEFINITIONS
Joanna Miller shared information on DE guidelines determined by the DEETAC committee. The three categories include fully online, partially online/hybrid, and online with in-person assessment or activities at flexible times and places.

VIII,   ADDITIONAL COMMENTS/QUESTIONS
The next meeting is Friday, June 21st, from 9:30 am - 11:30 am online.

CVC-OEI By the Numbers (as of March 31)
CCC Canvas users: **1,154,230**
CCC Active Canvas Courses: **86,730**
Online COAs featured on CVC website: **44**
Name pronunciations recorded using NameCoach: **14,289**
Exams taken using Proctorio:: **139,258**
Students tutored using NetTutor: **27,549**