

Consortium Minutes 12-9-16

Will Breitbach and Wendy Bass called the meeting to order at 1:05 pm, following lunch and morning joint meeting with the Steering Committee.

The minutes from September and October were approved.

Next was a **call for nominations for the Consortium Co- chair position** presently held by Will.

Michelle Pilati was the only person requesting the position.

A vote took place and Michelle will be the Co chair for the next 2 years.

Congratulations to Michelle Pilati

(Wendy's position will be open next year.)

Pat James shared that the Chancellor's office was impressed by OEI's "strategy" of working with faculty. She commented that it was not strategy, just merely what we do!

Erin Larson was introduced. She is from the Academic Affairs/Professional Development unit of the Chancellor's office. This was her first meeting with the Consortium.

Debrief of the joint meeting with the Steering Committee - the following questions were addressed

- Is there duplication at both meetings?
 - Form a workgroup comprised of members from both committees to decide if both groups are still needed
- Is a combination/break out meeting worth considering for the future?
- What are the roles of the committees when it relates to voting?
 - New Rubric – the Steering Committee started with it, so they voting whether to accept the changes, but the Consortium members use it. Is this fair?
 - Consortium members cannot vote on things- they need to go back to Student Services, etc. to discuss, then come back to the group for further discussion
 - New policy must be set- clearly defined rules/process as to how the Consortium should vote.
 - Form a small group regarding an issue(s), determine an option, then bring it to the consortium (not have input from 24 people to start the discussion)
- Should we open the meeting to more members?
 - If we open it up, members will be on different levels, it will take time to bring new members up to speed
- Should we combine Basecamp groups so everyone knows what is happening at the same time

The Role of the SPOC

From the discussion, it was determined that each SPOC has a different experience at their college.

Therefore, it is necessary to define the role of the SPOC, especially before we invite new colleges to join the next cohort. These questions were pressing:

- What is working?
- What structure is in place?
- The greatest impact is on the DE
- What is needed to alleviate the workload for the SPOCs?

- Institute an “sign off ” for all participants on the Implementation team so they know their role and expectation
- Increase resources and support from the colleges
- Increase acknowledgment and importance of the Exchange from high-level players at the colleges (presidents, chancellor, etc.)
- Integrate all facets of the project- have more direct contact from OEI

ACTION

The 8 full launch colleges SPOCs that were at the meeting were asked if they would be willing to form a workgroup to create a new SPOC role description and expectation.

It was agreed among them to do so via a zoom meeting.

Consortium Summit

It was agreed that it would be a good idea to have another summit.

Discussion ensued regarding including the whole Implementation team from each college. Getting everyone involved

- Invite CIOs and CEOs
- Invite team-IT, A&R, Financial Aid, Student Services, DE, SPOC, etc.
- Create workgroups of experts- ex F.A. all meet to elect a chairperson to represent them as their group spokesperson/liaison
- IT will meet with John

Questions regarding Financial Aid and # of Units taken by student

Originally it was stated the must take 6 units- now if a student drops a course, OEI will cover the cost for financial aid.

No policy is set: see the - Financial Aid and MOU agreement

There were questions regarding RP Group writing reports analyzing student retention. Now they get a code, not specific student information to help write reports regarding effects of SmarterMeasure.

Questions came up regarding Quest and how it is being used on campus

- Is it in every shell?
- At Butte, IT generates info to the students that take online courses that they can enroll in Quest.
- Can we make Quest part of a “success course”
- Can it be part of the curriculum
- It can be an intervention, not as a pre req

The next meeting will be a virtual meeting on Jan 20th at 10:30