



Consortium Meeting Minutes July 14, 2016

Wendy welcomed everyone and started the meeting at 10:30

The first order of business was to approve the minutes from April and May. Both were approved and will be posted as final meeting minutes.

Timeline changes for FULL LAUNCH COLLEGES ONLY

The Exchange was originally set to open for the Fall semester, but because there are so many systems in the state to connect with, we feel the Exchange will better serve students and colleges with an early registration, October start date. This will allow for a smooth transition among all systems, including financial aid.

Nothing will change for the 16 remaining colleges; they are still on track for Fall 2017. We are working on 2 mechanisms; Administrator control and the student workflow, which allows students to see the courses available to them, and The SIS College Adaptor, which speaks to the colleges- there are many switches (OEI Exchange, SIS to Canvas) that will support the flow of data. The colleges will have control of that data. Foothill and Ventura are in Production release now, we are adding 4 more colleges, and following up with the last 2.

In the Fall, the Tech Center will begin meeting with the IT departments of the 16 remaining colleges. The Tech Center will also be working with implementing the Adaptor in 50 colleges from September through November to support the CAI implementation.



We have created the 1st draft of a USERS Guide to support staff and students.

In January, we will rollout the Administrator's and Student Workflow, and make enhancements to the system from the feedback we have received from the pilot colleges.

Keep working on adding and reviewing your courses. Please use the list provided for courses, there is NO limit to the number of sections per course.

Search for a new Executive Director

Pat announced that she would be retiring on January 6th, 2016, after 3 years as OEI's Executive Director. She expressed her confidence in the OEI team moving forward with the implementation of the Exchange and growth of the initiative. Pat will work with the new director through the transition period, and would be available if questions arise.

There is a job posting on the Foothill/De Anza site that will run through August 25th. It will also be posted nationally at WCET. It was requested to share the information with qualified candidates. Barbara Illowsky will head up the search committee.

Consortium M.O.U.

The initial MOU expired June 30, 2016.

Bonnie, Pat and Jory are working on drafting a new memorandum. The goal is to create a comprehensive agreement including financial aid and the use of the Ally tool. A draft will be sent out in 3-4 weeks to review before the next Consortium meeting.

Expansion of the Consortium/ Exchange

As you know, OEI received a \$20M augmentation, specifically to expedite and enhance the adaption and development of courses that are available through the online course exchange of the OEI.

We would like to expand the role that the Consortium has played thus far to include the guidelines and steps needed to move forward with the inclusion of colleges outside the pilot.

These guidelines are not limited to, but will include:

- How do we expand to new colleges?
- What is required to be part of the OEI?
- Set criteria
- How are we going to add new courses?
 - What do colleges need?
 - More ADT, specialized, GE, hard to fill courses?
 - Professional development options
 - Sharing

Much discussion followed.

These are some of the ideas:

Expand to districts of pilot colleges

Expand to colleges that have aligned courses to the rubric

How to expand the CI-D courses (work with CCCCCO)

Coordinate colleges with the same specialized programs to share courses

Look at location/geography of colleges

Create an articulation agreement among colleges so we know how each campus functions

Collaboration of Z degree courses—NOT creating an OEI degree

Professors can openly share courses

Mentorship program for transitioning to Canvas (Judy Baker has created guidelines)

The use of OER not textbooks

It was determined that a committee should be formed to discuss and present guidelines to the full consortium

The following people volunteered to be on the committee, if interested, please contact Jory.

Wendy Bass, Michelle Pilati, Jon Knolle, Carol Hobson, Gwen Lewis Huddleston

Equity Update

Bonnie added that research indicates that the tools provided by OEI, the online support services have been effective in addressing the issue of equity.

Equity Group has been formed; it is in the early stages, but is gathering data and details regarding online services.

A discussion ensued regarding how we should address equity in learning

- A means to approach underperforming students

- Professional learning network to help faculty gain insight to the needs of struggling students and the warning signs of a student struggling
- Create a survey indicating courses in which students need support
- Form an Enrollment Summit in September/October
- Online “success coach”- a person for just in time talk NOT technical support
 - Colleges have done this using student equity funds
 - Online peer mentor program
 - Advisors checking in with students “at risk” (research shows this increases student success and completion rate)

Call for more courses

Please submit more courses for review. Speak to campus faculty. We are ready to help with alignment.

Action:

Jory will send out a list of courses that are aligned and ready for the Exchange

Canvas Count

As of today, there are 89 colleges committed to Canvas. There are 11 colleges that have not responded. Originally planned for 90 colleges at 5 years, then updated to 90 by summer 2017. Way to go!!!!

Meetings

Next meeting is virtual- Thursday August 11th, 10:30.

F2F meeting Friday September 9th in Sacramento

All dates are posted in Basecamp

Addendum (next page)

List of attendees

List for moving forward- New College Inclusion Committee

New timeline available on Basecamp

Attendees of the July 14, 2016 Consortium Meeting

Wendy Bass, Anita Crawley, Barbara Illowsky, Carol Hobson, Carol Lashman, Jessica Hurtado, Jim Julius, Jon Knolle, Jory Hadsell, Judy Baker, Mary Johnson, Melody Chronister, Michelle Pilati, Russ Grant, Pat James, Shasha Anderson, Dan Barnett, Bonnie Peters, Brian Weston, Gary Bird, Kevin Albee, Gwen Lewis-Huddleston, Bob Nash, Amy Carbonaro, Steve Klein, Del Helms, Kate Jordhal, Lindsey Bertomen, Alyssa Nguyen, Joe Moreau, and Martha Rubin.

Volunteers for “Moving beyond the 24 Pilot Schools” Committee

Wendy Bass, Michelle Pilati, Carol Hobson, Jon Knolle and Gwen Lewis-Huddleston

Consortium Meeting Dates

Thursday, August 11th - virtual meeting 10:30-12:00 noon

Friday, September 9th - Sacramento 9:30-3:00

Friday, October 21st - virtual meeting 10:30-12:00 noon

Friday, December 2nd - Sacramento 9:30-3:00

Friday, January 20th - virtual meeting 10:30-12:00 noon

Friday, February, 10th - Sacramento 9:30-3:00

Friday, March 17th - virtual meeting 10:30-12:00 noon

Friday, May 5th - Sacramento 9:30-3:00 PM

Friday, June 2nd - virtual meeting 10:30-12:00 noon

ZOOM Meeting Connection Information:

Join from PC, Mac, Linux, iOS or Android: <https://cccconfernow.zoom.us/j/856827425>

Or iPhone one-tap (US Toll): 14086380968,856827425# or 16465588656,856827425#

Or Telephone:

Dial: (408) 638-0968 or (646) 558-8656 (US Toll)

Meeting ID: 856 827 425

Chat Highlights – They are in a separate file and will be available if requested for reference